

# Table of Contents

|   |    |
|---|----|
| 4.1 2025-04-15 Regular Council Minutes .....                    | 4  |
| 4.2 2025-04-15 Public Hearing Minutes .....                     | 14 |
| 4.3 2025-04-25 Special Council Minutes .....                    | 18 |
| 5 2025-05-13 COTW Recommendations .....                         | 19 |
| 6.1 2025-05-06 PAC Recommendations .....                        | 22 |
| 6.2 Final Reading - Bylaw 4 Repeal Mobile Home Park Bylaw ..... | 45 |
| 6.3 SR2025-61 Nominating Committee Report .....                 | 48 |
| 7 Council Motion Tracking List (February, March, April) .....   | 50 |

# MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

## **MUNICIPAL COUNCIL AGENDA**

10:00 a.m. – Tuesday, May 20, 2025

Municipal Administration Building, 752 St. George Street, Annapolis Royal



|              |             |  |
|--------------|-------------|--|
| <b>PAGE:</b> | <b>1.</b>   | <b>ROLL CALL</b>   |
|              | <b>2.</b>   | <b>DISCLOSURE OF INTEREST</b>  |
|              | <b>3.</b>   | <b>APPROVAL OF THE ORDER OF THE DAY</b>                                  |
|              | <b>4.</b>   | <b>APPROVAL of MUNICIPAL COUNCIL MINUTES</b>                             |
| <b>4-13</b>  | <b>4.1</b>  | 2025-04-15 Regular Council   |
| <b>14-17</b> | <b>4.2</b>  | 2025-04-15 Public Hearing  |
| <b>18</b>    | <b>4.3</b>  | 2025-04-25 Special Council   |
|              | <b>5.</b>   | <b>COTW RECOMMENDATIONS</b>  |
|              |             | • <b>May 13, 2025</b>  |
| <b>19</b>    | <b>5.1</b>  | SR2025-54 Memorandum of Understanding with The Salvation Army            |
| <b>19</b>    | <b>5.2</b>  | SR2025-55 Appointment of Development Officer                             |
| <b>19</b>    | <b>5.3</b>  | SR2025-56 Capital Funding – Emergency Generators                         |
| <b>19</b>    | <b>5.4</b>  | SR2025-57 Community Grants – Annapolis County 4H Leaders Council         |
| <b>19</b>    | <b>5.5</b>  | SR2025-57 Community Grants – Annapolis County Trails Society             |
| <b>19</b>    | <b>5.6</b>  | SR2025-57 Community Grants – Bridgetown Curling Club                     |
| <b>20</b>    | <b>5.7</b>  | SR2025-57 Community Grants – Cottage Cove and District Wharf Society     |
| <b>20</b>    | <b>5.8</b>  | SR2025-57 Community Grants – Inglisville Community Hall                  |
| <b>20</b>    | <b>5.9</b>  | SR2025-57 Community Grants – Lawrencetown Youth Arena                    |
| <b>20</b>    | <b>5.10</b> | SR2025-57 Community Grants – Margaretsville Shore Society                |
| <b>20</b>    | <b>5.11</b> | SR2025-57 Community Grants – Middleton Railway Museum                    |
| <b>20</b>    | <b>5.12</b> | SR2025-57 Community Grants – Oakdene Centre                              |
| <b>20</b>    | <b>5.13</b> | SR2025-57 Community Grants – Paradise Community Hall                     |
| <b>20</b>    | <b>5.14</b> | SR2025-57 Community Grants – Port Wade Hall                              |
| <b>20</b>    | <b>5.15</b> | SR2025-57 Community Grants – Round Hill & District Recreation Commission |
| <b>20</b>    | <b>5.16</b> | SR2025-57 Community Grants – Ste Anne’s Anglican Youth Camp              |
| <b>21</b>    | <b>5.17</b> | SR2025-57 Community Grants – Three Rivers Community Centre               |
| <b>21</b>    | <b>5.18</b> | SR2025-57 Community Grants – Clean Annapolis River Project               |
| <b>21</b>    | <b>5.19</b> | SR2025-57 Community Grants – Mapannapolis (Age Advantage Association)    |
| <b>21</b>    | <b>5.20</b> | SR2025-57 Community Grants – Thalia Barn Cat Rescue                      |
| <b>21</b>    | <b>5.21</b> | SR2025-58 Approve <i>Policy 134 Unsightly and Dangerous Premises</i>     |
|              | <b>6.</b>   | <b>NEW BUSINESS</b>  |
| <b>22-44</b> | <b>6.1</b>  | 2025-05-06 PAC Recommendations   |
| <b>45-47</b> | <b>6.2</b>  | Final Reading – <i>Bylaw 4 Repeal Mobile Home Park Bylaw</i>             |
| <b>48-49</b> | <b>6.3</b>  | SR2025-61 Nominating Committee Report                                    |
| <b>50-60</b> | <b>7.</b>   | <b>COUNCIL MOTION TRACKING LIST (February, March, April)</b>             |

---

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

***MUNICIPAL COUNCIL AGENDA***

10:00 a.m. – Tuesday, May 20, 2025

Municipal Administration Building, 752 St. George Street, Annapolis Royal

---



**8. COUNCILLOR COMMENTS**

**9. IN-CAMERA**

In accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act*

**10. ADJOURNMENT**

## 2025-04-15 Municipal Council

### Summary of Motions

|  |   |
|--|---|
| Motion 250415.01 Repeal of <i>Mobile Home Park Bylaw (P1)</i> .....                                    | 2 |
| Motion 250415.02 Approve <i>Policy 102 Personnel</i> .....   | 2 |
| Motion 250415.03 Approve <i>Policy 109 Tax Exemption and Reduction</i> .....                           | 2 |
| Motion 250415.04 Road Naming Process for Shared Access Road.....                                       | 2 |
| Motion 250415.05 Community Grants - Bridgetown & Area Historical Society – James House Museum.....     | 2 |
| Motion 250415.06 Community Grants – Port Royal Legion Branch 21 .....                                  | 3 |
| Motion 250415.07 Community Grants - Annapolis Valley Exhibition Society.....                           | 3 |
| Motion 250415.08 Community Grants – Paradise Historical Society.....                                   | 3 |
| Motion 250415.09 Community Grants - Maitland Bridge Community Hall .....                               | 3 |
| Motion 250415.10 Community Grants - South Shore Annapolis Valley Recreational Trail Association .....  | 3 |
| Motion 250415.11 Community Grants – West Dalhousie Community Hall Association .....                    | 4 |
| Motion 250415.12 Community Grants – Bear River Board of Trade .....                                    | 4 |
| Motion 250415.13 Community Grants - Valley Regional Hospital Foundation .....                          | 4 |
| Motion 250415.14 Community Grants – Cats for Keeps Rescue Society .....                                | 4 |
| Motion 250415.15 Approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> (final reading)..... | 5 |
| Motion 250415.16 Granville Street Roadway Upgrades .....   | 5 |
| Motion 250415.17 Request for Leave of Absence .....  | 6 |
| Motion 250415.18 Development Agreement Application – Ben Phinney Road, Margaretsville .....            | 6 |

Minutes of the regular session of Municipal Council held on Tuesday, April 15, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

**Roll Call**

- District 1 – Karie-Ann Parsons-Saltzman, excused
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Director of Finance Angela Bohaker; Director of Planning and Inspection Services Linda Bent; Strategic Initiatives Coordinator Alyssa Blais; Director of Corporate Services / Deputy CAO Dawn Campbell; Accounts Receivable Manager Shelly Hudson; Communications Coordinator Nadine McCormick; Manager of Information and Technology Ben Olsen; Director of Community Development Debra Ryan; and Director of Municipal Operations Jim Young.

**Disclosure of Interest**

Councillor Harding disclosed a conflict of interest in item 6.6 Community Grants – Port Royal Legion Branch 21 as he sits on the executive as vice Ppresident.

**Order of the Day**

To add under In-Camera item 10.2 and item 10.3 in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act*.

Moved: Councillor Welch

Seconded: Councillor Oxner

Motion carried

**Minutes**

Re: 2025-03-18 Regular Minutes

Approved, no errors or omissions

Re: 2025-03-18 Public Hearing Minutes

Approved, no errors or omissions

Re: 2025-03-18 Public Hearing #2 Minutes

Approved, no errors or omissions

**COMMITTEE of the WHOLE RECOMMENDATIONS**

Re: SR2025-43 Repeal of Mobile Home Park Bylaw (P1)

**Motion 250415.01 Repeal of Mobile Home Park Bylaw (P1)**

To give first reading to *Bylaw 4 Repeal of Mobile Home Park Bylaw (P1)*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Cranton

Motion carried

Re: SR2025-44 Approve Policy 102 Personnel

**Motion 250415.02 Approve Policy 102 Personnel**

To approve *Policy 102 Personnel*, seven-day notice given on April 08, 2025.

Moved: Councillor Harding

Seconded: Councillor Longmire

Motion carried

Re: SR2025-45 Approve Policy 109 Tax Exemption and Reduction

**Motion 250415.03 Approve Policy 109 Tax Exemption and Reduction**

To approve *Policy 109 Tax Exemption and Reduction*, seven-day notice given on April 08, 2025.

Moved: Councillor Cranton

Seconded: Councillor Oxner

Motion carried

Re: SR2025-48 Road Naming Process for Shared Access Road

**Motion 250415.04 Road Naming Process for Shared Access Road**

To approve the road name "Voyager Lane" for the shared access road in Granville Ferry, on PID 05131842, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Harding

Motion carried

Re: SR2025-49 Community Grants – Bridgetown & Area Historical Society – James House Museum

**Motion 250415.05 Community Grants - Bridgetown & Area Historical Society – James House Museum**

To approve a grant to Bridgetown & Area Historical Society – James House Museum in the amount of \$20,000 to do an electrical upgrade for the James House Museum to be used safely in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Agombar

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-49 Community Grants – Port Royal Legion Branch 21

*Having previously disclosed an interest in this item, Councillor Harding left the table at 10:09 a.m. and did not participate in any discussion or subsequent decision.*

**Motion 250415.06 Community Grants – Port Royal Legion Branch 21**

To approve a grant to Port Royal Legion Branch 21 in the amount of \$5,000 to help support the purchase and installation of heat pumps in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Oxner

Seconded: Councillor Cranton

Motion carried

Re: SR2025-49 Community Grants – Annapolis Valley Exhibition Society

**Motion 250415.07 Community Grants - Annapolis Valley Exhibition Society**

To approve a grant to the Annapolis Valley Exhibition Society in the amount of \$20,000 to help support electrical upgrades and repairs in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Connell

Seconded: Councillor Cranton

Motion carried

Re: SR2025-49 Community Grants – Paradise Historical Society

**Motion 250415.08 Community Grants – Paradise Historical Society**

To approve a grant to Paradise Historical Society in the amount of \$9,800 to help create an accessible washroom in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Agombar

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-49 Community Grants – Maitland Bridge Community Hall

**Motion 250415.09 Community Grants - Maitland Bridge Community Hall**

To approve a grant to Maitland Bridge Community Hall in the amount of \$18,644.68 to help install a new electrical panel and heat pumps in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: SR2025-49 Community Grants – South Shore Annapolis Valley Recreational Trail Association

**Motion 250415.10 Community Grants - South Shore Annapolis Valley Recreational Trail Association**

To approve a grant to South Shore Annapolis Valley Recreational Trail Association in the amount of \$10,000 to help support trail and upgrades to improve trail users' safety in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Hare  
Seconded: Deputy Warden Enslow  
Motion carried

Re: SR2025-49 Community Grants – West Dalhousie Community Hall Association

**Motion 250415.11 Community Grants – West Dalhousie Community Hall Association**

To approve a grant to West Dalhousie Community Hall Association in the amount of \$15,257.62 to improve the heating system, emergency exit and roof in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Agombar  
Seconded: Councillor Wech  
Motion carried

Re: SR2025-49 Community Grants – Bear River Board of Trade

**Motion 250415.12 Community Grants – Bear River Board of Trade**

To approve a grant to Bear River Board of Trade in the amount of \$10,000 to improve the Bear River Waterfront Park in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch  
Seconded: Councillor Harding  
Motion carried

Re: SR2025-49 Community Grants – Valley Regional Hospital Foundation

**Motion 250415.13 Community Grants - Valley Regional Hospital Foundation**

To approve a grant to Valley Regional Hospital Foundation in the amount of \$5,000 to help reduce financial barriers and burdens for financially compromised patients receiving treatment in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Oxner  
Seconded: Councillor Harding  
Motion carried

Re: SR2025-49 Community Grants – Cats for Keeps Rescue Society

**Motion 250415.14 Community Grants – Cats for Keeps Rescue Society**

To approve a grant to Cats for Keeps Rescue Society in the amount of \$5,000 to help with veterinary care and medication in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire  
Seconded: Councillor Agombar  
Motion carried

**New Business**

Re: SR2025-47 Approve Bylaw 6 Commercial Activity on Municipal Property (final reading)

**Motion 250415.15 Approve Bylaw 6 Commercial Activity on Municipal Property (final reading)**

To recommend that Municipal Council give final reading to approve *Bylaw 6 Commercial Activity on Municipal Property*. (First Reading – March 18, 2025).

Moved: Councillor Cranton

Seconded: Councillor Hare

Motion carried

Re: SR2025-51 Granville Street Roadway Upgrades

**Motion 250415.16 Granville Street Roadway Upgrades**

That Municipal Council authorize staff to proceed with the detailed design for Granville Street in accordance with scope outlined in Option 2.

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

That Municipal Council authorize staff to proceed with the detailed design for Granville Street in accordance with scope outlined in Option 1(A)

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

**Recess**

A recess was called at 11:04 a.m. to hold the previously scheduled public hearing.

The meeting resumed at 11:47 a.m. with all councillors present as prior to the public hearing.

Re: SR2025-51 Granville Street Roadway Upgrades (cont.)

Question was called on the amendment

Motion defeated, 5 in favor and 5 opposed

Question was called on the original motion

Motion carried, 4 opposed

**Order of the Day**

To amend the order of the day by adding Development Agreement Application for PID 05187471, Ben Phinney Road, Margaretsville as 7.4 under New Business.

Moved: Deputy Warden

Seconded: Councillor Oxner

Motion carried

**Recess**

A recess was called at 11:48 a.m. The meeting resumed at 11:58 a.m. with all councillors present as prior to the public hearing.

Re: SR2025-52 Request for Leave of Absence

**Motion 250415.17 Request for Leave of Absence**

That Council authorize a paid leave of absence for up to three months for Councillor Karie-Ann Parsons-Saltzman for personal reasons.

Moved: Councillor Harding

Seconded: Councillor Longmire

Motion carried

Re: Development Agreement Application – Ben Phinney Road, Margaretsville

**Motion 250415.18 Development Agreement Application – Ben Phinney Road, Margaretsville**

That pursuant to the first reading given on March 18, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider the Development Agreement application submitted by Mr. Jason Milner to erect a single-family dwelling on PID 05187471, Ben Phinney Road, Margaretsville, in the Groundwater Supply (GW3) Zone of the Annapolis County Land Use Bylaw.

Moved: Deputy Warden Enslow

Seconded: Councillor Hare

Motion carried

Council Motion Tracking List (January, February, March)

Reviewed for information

Councillor Comments

*District 1* – Councillor Parsons-Saltzman sent her regrets.

*District 2* – Councillor Hare stated that the planning in the East End is going well. He noted that as Spring arrives lots of events and recreation will be taking place. Councillor Hare attended the breakfast at the Port George Hall. He noted that residents can expect to see him enjoying the trails throughout the County.

*District 3* – Deputy Warden Enslow commented on the number of false spring weather we have been experiencing and on the unpredictability of planting. Deputy Warden Enslow mentioned the following upcoming events:

- Bridgetown Area Chamber of Commerce AGM to be held on April 18, 2025, at 6:30 p.m. This event will be held at Junction 16.
- Housing Meeting to be held at the Bridgetown Legion on April 23, 2025 at 7:00 p.m.
- SOOF AGM will be held April 24, 2025, at 7:00 p.m. at the Centrelea Community Hall.
- Clarence Pork Supper is starting again. This event will be held at the Clarence Church.

Deputy Warden Enslow encouraged everyone to check The Reader for other upcoming events. He gave a shout out to the Port Lorne Firehall. He noted that they have been working hard to raise funds for their new fire truck. He also mentioned that the Port Lorne Community Hall would be holding a yard sale on April 27, 2025.

*District 4* – Councillor Cranton extended greetings from District 4. He noted that he has been busy with phone calls, emails and community meetings on a variety of topics. Councillor Cranton mentioned he is looking forward to the upcoming public meetings on the boundary review. He thanked staff for arranging these 22 meetings in a short time frame. Councillor Cranton participated in the volunteer spring clean-up day at Bishop Park. He hosted his first “Coffee with your Councillor” event. He noted that 13 residents showed up and all were very positive. He mentioned that they were especially pleased with the Community Events Guide and the updated County website. Councillor Cranton wished everyone a happy and safe long weekend.

*District 5* – Councillor Longmire extended greetings from District 5. She gave a shout out to the endless volunteers who make the community halls and recreation centers in district 5 a success. She noted that herself and Brian Orde have met with the Parker’s Cove Baptist Church Recreation Center to discuss the possibility of considering becoming a comfort station. She mentioned that the Young’s Cove Hall and Recreation Center has purchased an AED unit. Councillor Longmire noted the following upcoming events in District 5:

#### Young’s Cove Hall

- Jam Session April 18, 2025, at 7:00 p.m.
- Exercise classes each Monday morning at 9:30 a.m.
- Coffee mornings each Monday at 10:30 a.m.
- Ukrainian Easter egg painting April 19, 2025.
- Community Safety meeting with Sharon Elliot April 24, 2025, at 6:30 p.m.
- First aid course May 3, 2025.
- Young’s Cove Hall has partnered with Food for Share to deliver home cooked meals once a week to community members from Delaps Cove to Port Lorne at no charge.

#### Parker’s Cove Belle’s Blessing Pantry

- Fundraiser to stock the pantry will be held May 17, 2025, from 9:00 – 2:00

#### Lower Granville Hall

- Clothing Exchange April 26, 2025, from 10:00 – 2:00
- Steve Skaft talks on Abandoned Roads of Nova Scotia May 1, 2025, at 7:00 p.m.
- Seed saving talk with Dr. Niki Clark May 3, 2025, at 1:00 p.m.
- Mad Hatter Tea May 11, 2025, from 2:00 – 4:00 p.m.

#### Parker’s Cover Fundy Thread and Thimble Club

- Meet and greet with Ronnie LeBlanc April 26, 2025, at 11:30 a.m.

Councillor Longmire mentioned Bayside Farm on McKenzie Mountain Road as a great place to stop for your in-season fruit and vegetables. She thanked staff for their support and guidance. She wished everyone a Happy Easter.

*District 6* – Councillor Welch stated the importance of supporting initiatives that foster sustainability, enhance local economies and strengthen the bonds within our neighborhoods. He explained the critical role community pantries, farmer’s markets and community gardens each place in this vision. Councillor Welch encouraged everyone to get involved with donating to a pantry, shopping at a local market or digging into the soil at a community garden.

*District 7* – Councillor Agombar extended greeting from District 7. He mentioned that he hoped Spring would soon arrive. Councillor Agombar noted that the Annapolis County Sports Hub is a buzz with active getting ready a very busy spring. He noted that they would be hosting district, regional and provincial track and field meets. ACOSS has partnered with the Bridgetown Area Chamber of Commerce to ensure that local businesses and accommodations are prepared for the thousands of athletes, guests and media that will be attending. He mentioned that they are seeking volunteers for clean up day on May 3, 2025. Councillor Agombar stated that the Hub would also host the U12 Flag Football League and will be the home venue for the Yarmouth Consolidated High School Boys & Girls Rugby teams. Councillor Agombar noted that the Bridgetown Lawn Bowling Club is holding an online auction until May 2, 2025. The Bridgetown Legion will be holding an online auction beginning May 3, 2025. Councillor Agombar attended the Centrelea Community Hall AGM. He noted that the Paradise Community Mailboxes are scheduled to be installed this week.

*District 8* – Councillor Harding wished everyone an enjoyable long weekend. He mentioned the upcoming Easter events in Annapolis County and thanked the many volunteers. Councillor Harding attended a meeting with the Bear River Economic Development Society and the AGM at Foresters Hall in Clementsvale. Councillor Harding rescheduled his Coffee with your Councillor session in Maitland Bridge to May 10, 2025. This event is to be held at the Maitland Bridge Hall from 11:00 am – 1:00 pm. He encouraged everyone from the area to attend. Councillor Harding noted that the Spring Festival would be held May 10, 2025, at the Forester’s Hall in Clementsvale. He also mentioned that on April 26, 2025, Maple Fest would take place at the Milford Community Hall. Councillor Harding has been invited to attend the Bear River Fire Hall’s Award Banquet on April 26, 2025.

*District 9* – Councillor Oxner extended greetings from District 9. She noted that she sat on the Volunteer Selection Committee and was amazed at all the wonderful volunteers in the County. Councillor Oxner attended the Annapolis County Housing Association meeting in Nictaux on April 10, 2025. She expressed the importance of getting involved in this not-for-profit association. Council Oxner noted she is available at the satellite office in Middleton the last Thursday of each month. She encouraged everyone to enjoy the long weekend.

*District 10* – Councillor Connell extended greetings from District 10. He attended the Lawrencetown meeting on April 14, 2025. He noted the community engagement meeting regarding housing will be held on April 22 at the Lawrencetown Fire Hall at 7:00 p.m. Councillor Connell helped with registering the deed for the old school property in Springfield. He is working on a streetlight issue in Springfield. Councillor Connell mentioned that as a councillor you get asked questions concerning all levels of government. Currently the condition of dirt roads in district 10 is a big concern.

*District 11* – Warden LeBlanc attend breakfast on April 12, 2025, with the Easter Bunny. This event was enjoyed by both kids and adults. She noted that the Three Rivers Community Centre is hosting a paint night on May 6, 2025. Warden LeBlanc encouraged everyone to check out the activities on the Three Rivers Community Hall Facebook page. Warden LeBlanc participated in the Volunteer Selection committee and attended the Housing meeting in Nictaux. Warden LeBlanc will be attending the Bear River Fire Department Banquet on April 26, 2025. She wished everyone a Happy Easter weekend.

Recess

Warden LeBlanc called a recessed at 1:00 pm for a lunch break. Meeting resumed at 1:39 p.m. with all Councillors present except Councillor Cranton as prior to the recess.

**Presentations**

**Re: Annapolis County Housing Association**

Heather McCormick gave an overview of the Annapolis County Housing Association. This non-profit organization has been working with government, developers, and other housing groups since 2023 to explore how to increase affordable, accessible, and sustainable housing in Annapolis County.

**Re: Annapolis River Festival**

Katie McLean gave an overview of the Annapolis River Festival. The festival will be held at Jubilee Park in Bridgetown on July 12, 2025.

**In-Camera (2:12 p.m.)**

To meet in-camera in accordance with Section 22(2)(f) of the *Municipal Government Act* litigation or potential litigation and Section 22(2)(e) of the *Municipal Government Act* contract negotiations.

Moved: Councillor Welch

Seconded: Councillor Oxner

Motion carried

The meeting resumed at 4: 45 p.m. will all councillors present.

**Adjournment**

The Warden declared the meeting adjourned at 4:45 p.m.

---

Warden

---

Recording Secretary, Administrative Clerk  
Municipal Clerk Office

Minutes of a **Public Hearing** held on Tuesday, April 15, 2025, at 11:06 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, N.S.

**Present:** District 1 – Karie-Ann Parsons-Saltzman, excused  
District 2 – Jesse Hare, present  
District 3 – Dustin Enslow, Deputy Warden, present  
District 4 – Charles “Chuck” Cranton, present  
District 5 – Lynn Longmire, present  
District 6 – Jon Welch, present  
District 7 – Ted Agombar, present  
District 8 – Nile Harding, present  
District 9 – Gail “Gidget” Oxner, present  
District 10 – Brian “Fuzzy” Connell, present  
District 11 – Diane Le Blanc, Warden, present

**Also Present:** CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Director of Planning and Inspection Services Linda Bent; Manager of Planning Barbara Boateng; Communications Coordinator Nadine McCormick; Manager of Information and Technology Ben Olsen; and 6 members of the public.

**Welcoming Remarks** – Warden Diane LeBlanc

The purpose of a Public Hearing is to permit members of the public to make their views known to Council via oral submissions concerning, solely, the application before Council. This Public Hearing concerns a Development Agreement Application for PID 05187471, Ben Phinney Road, Margaretsville. At the end of the public hearing, the Public Hearing will be closed, and Council will return to its regular session of Council. The Warden requested all questions and comments throughout the hearing be addressed to her as the Chair.

**New Business**

Re: Development Agreement Application – Jason Milner

**Presentation by Staff**

Manager of Planning Barbara Boateng provided an overview of the information report and specifics as follows:

- An application had been received to develop a residential building containing a single dwelling unit on PID 05187471. As this property is within the GW3 Zone, development of single-unit residential uses is permitted through a Development Agreement. The subject property is approximately 2 acres located on Ben Phinney Road, Margaretsville, in the Annapolis County Planning area. Land use in the area is predominantly residential.
- At the February Planning Advisory Committee (PAC) meeting, the application was recommended for a Public Information Meeting (PIM) session. The PIM was held on February 25, 2025, to review the application and respond to public questions. Twenty members of the public attended and were supportive of the application. PAC held a

second meeting in March and recommended that Municipal Council give first reading to the application and hold a Public Hearing pending identification of a well. The well has since been identified on the Site Plan.

**Call for Oral Presentations**

Laverne Slauenwhite stated that she lives on Ben Phinney Road, directly across from the Margarettsville Water Utility. She noted that she is in support of the application. She commented that it has been nearly two months since the public meeting was held; and she felt that it was too slow for a builder. She felt the process had been drawn out, expensive and unnecessary. Ms. Slauenwhite stated that she learned of the zoning for the Margarettsville watershed during the public meeting held on February 25, 2025. She noted that she has lived there approximately 50 years and felt the new rules are very restrictive. She mentioned that there are pages of rules to be followed. She referred to a sign being posted on Mr. Milner’s property parallel to the highway.

Warden LeBlanc reminded Ms. Slauenwhite to speak only to the application.

Ms. Slauenwhite stated that it would be hard to speak only to the application as the whole watershed area is involved. She mentioned that she was not aware of existing rules that were adopted by Council in April 2024. She wondered if Mr. Milner knew of these rules. She stated that Municipal Council is to protect the landowners, including Mr. Milner. She felt the utility users have the use of the water; however, the landowners in the watershed area are the ones paying the cost. She commented that she felt the zoning of the watershed devalues Mr. Milner’s property. She wondered if lowering the tax rate in the watershed area should be considered. She mentioned the background to the agricultural land as the watershed involves many acres. She noted that many trees are being cut, changing the land from forestry to agricultural. She stated concerns with flooding.

Anna Clark stated that she lives at 1468 Ben Phinney Road. She is a neighbor of both Mr. Milner and Ms. Slauenwhite. She noted that she is in support of the application. Ms. Clark commented that she concurs with Ms. Slauenwhite’s statements. She mentioned that she was surprised to hear of the decision made in April 2024 of the new watershed bylaws. She remembered a meeting in 2014 where changes were going to be looked into; however, she stated that she never heard anything more about the changes to be made. She felt no one from the area knew what the rules were until the public meeting held in February 2025.

Warden LeBlanc reminded Ms. Clark to speak only to the application.

Jason Milner stated that he had a few questions for Council. He asked when he was to be involved in the process. He felt that he had been left out of the process completely. He commented that he had been promised a meeting with Ms. Bent and Mr. Banks that did not happen. Mr. Milner noted that his lawyer had finally answered him, after waiting six months for a reply. Mr. Milner asked Council to grant him more time to work on the development agreement. He felt the development agreement was in favor of the County. Mr. Milner asked the definition of property. He requested a 50% property tax reduction in lieu of the strict restrictions and Federal, Provincial,

and Municipal control of private lands within the watershed. Mr. Milner asked who the stakeholders of the utilities are. He asked for cooperation with the documents and a meeting with someone to help him with the documents. He noted that he is not going to pursue litigation against the County. Mr. Milner stated that no one wants restrictions on their land and felt that it would not be in his favor to sell his land within a protected watershed area. He stated that he wants to be involved in the process; but felt he has been given zero input.

Juele Hortie stated that she is Mr. Milner's partner. She is in support of the application. She noted that she and Mr. Milner live on her property next door to Mr. Milner's property. Ms. Hortie felt that Mr. Milner had been punished without good reason. She noted Mr. Milner has had to pay over \$1500 to apply for permits to go through this complicated, lengthy process. She felt the value of Mr. Milner's property had decreased.

The Warden called for further representation from the floor regarding the application. No further presentations were offered by members of the public.

**Call for Questions or Comments from Council Members**

The Warden called for questions or comments from councillors and recognized Deputy Warden Enslow to speak.

Deputy Warden Enslow thanked everyone for speaking on the application. He stated that he was confused as to why there had been no engagement up to this point. He noted that this is not the normal process. He would like to support this application.

Manager of Planning Barbara Boateng stated that there had been engagement in the development agreement. She believed the speakers were talking regarding engagement in the Countywide review.

Deputy Warden Enslow clarified that there had been engagement on the application before Council today.

Ms. Boateng confirmed that there was engagement on the development agreement.

Deputy Warden Enslow agreed that it was an inconvenience when you live in a ground source water protection zone. He felt the restrictions were for the protection of the property. Deputy Warden Enslow noted that Council does not do the evaluation of the properties for tax purposes.

Warden LeBlanc recognized Councillor Cranton to speak.

Councillor Cranton stated that he supports the recommendation of staff. He noted that he is also confused by the comments; especially the request of the applicant asking for more time.

Warden LeBlanc recognized Councillor Connell to speak.

Councillor Connell agreed with Councillor Cranton. He noted that if the developer is not ready

for us to pass this application; he is unsure what Council’s position should be. He mentioned that protecting property within water source areas is not a new development. There are several protected areas in the County. There have been many meetings over the past 10 years.

CAO Chris McNeill explained that this is a standard development agreement. There is nothing complicated in the agreement; it allows for a single family dwelling. There are very few restrictions. They are the same restrictions that apply for all applications within a water protection zone.

Warden LeBlanc recognized Councillor Agombar to speak followed by Councillor Hare.

Councillor Agombar shared the element of confusion. He stated that it does not sound like the applicant wants this development.

Councillor Hare noted that first reading had been given. He asked for confirmation that this is a baseline agreement that does not change from applicant to applicant.

CAO McNeill clarified that it depends on the property. This property is within a source water protection area.

Councillor Hare asked if Council passes the development agreement is there still a way for Mr. Milner to back out if he has changed his mind.

CAO McNeill noted that Mr. Milner still needs to sign the development agreement. Mr. Milner can choose whether or not he does so.

Warden LeBlanc recognized Councillor Welch to speak.

Councillor Welch noted his confusion. He stated that he believes Council can pass the application and then it would be up to Mr. Milner to decide if he wished to process with the application.

**Next Steps**

Manager of Planning Barbara Boateng stated that after the Public Hearing, if agreed, Municipal Council is required to hold second and final reading of their intention to adopt entering into a Development Agreement.

**Closing Comments**

Warden LeBlanc thanked attendees. This concluded business for the public hearing, and it was declared adjourned at 11:47 a.m.

---

**Warden**

---

**Recording Secretary, Administrative Clerk – Municipal Clerk Office**

Minutes of the special session of Municipal Council held on Friday, April 25, 2025, at 11:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

**Roll Call**

- District 1 – Karie-Ann Parsons-Saltzman, excused
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: Director of Corporate Services / Deputy CAO Dawn Campbell; Administrative Clerk – Municipal Clerk Office Kelly Kempton and Manager of Information and Technology Ben Olsen

**Disclosure of Interest**

None

**Order of the Day**

Approved as circulated

**In-Camera (11:04 a.m.)**

To meet in-camera in accordance with Section 22(2)(c) personnel matters of the *Municipal Government Act*.

Moved: Councillor Longmire

Seconded: Councillor Oxner

Motion carried

The meeting resumed at 12:40 p.m.

**Adjournment**

The Warden declared the meeting adjourned at 12:41 p.m.

---

Warden

---

Recording Secretary, Administrative Clerk  
Municipal Clerk Office



# BOARDS and COMMITTEES Recommendations

## AdHoc, Standing, and Advisory Committees

---

**To:** Municipal Council  
**Meeting Date:** May 20, 2025  
**Prepared By:** Kelly Kempton  
**Subject:** **2025-05-13 Committee of the Whole Recommendations**

---

### RECOMMENDATIONS:

#### **5.1 SR2025-54 Memorandum of Understanding with The Salvation Army**

To approve the Memorandum of Understanding with The Salvation Army Disaster Services, Atlantic Division AND the Annapolis Regional Emergency Management Organization (Annapolis REMO), as recommended by the Annapolis REMO Advisory Committee, pursuant to the recommendation of Committee of the Whole.

#### **5.2 SR2025-55 Appointment of Development Officer**

To appoint Ali Comeau as Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.

#### **5.3 SR2025-56 Capital Funding – Emergency Generators**

To authorize additional funding from the CCBF reserve fund, in the amount of \$148,281, to cover the costs of the 2024-25 Emergency Generators project, in accordance with the recommendation of Committee of the Whole.

#### **5.4 SR2025-57 Community Grants – Annapolis County 4H Leaders Council**

To approve a grant to Annapolis County 4H Leaders Council in the amount of \$8,855 to do a roof replacement in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

#### **5.5 SR2025-57 Community Grants – Annapolis County Trails Society**

To approve a grant to Annapolis County Trails Society in the amount of \$10,000 to help support trail improvements in Lawrencetown in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

#### **5.6 SR2025-57 Community Grants – Bridgetown Curling Club**

To approve a grant to Bridgetown Curling Club in the amount of \$5,000 to help support critical repairs, including resurfacing the driveway and maintaining essential ice-making equipment in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.7 SR2025-57 Community Grants – Cottage Cove and District Wharf Society**

To approve a grant to the Cottage Cove and District Society in the amount of \$10,000 to assist in repairs of the community wharf in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.8 SR2025-57 Community Grants – Inglisville Community Hall**

To approve a grant to Inglisville Community Hall in the amount of \$6,026.80 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.9 SR2025-57 Community Grants – Lawrencetown Youth Arena**

To approve a grant to Lawrencetown Youth Arena in the amount of \$12,400 to help replace west-end sheathing and insulate the canteen in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.10 SR2025-57 Community Grants – Margaretsville Shore Society**

To approve a grant to Margaretsville Shore Society in the amount of \$17,800 to improve Margaretsville Shore Park through shoreline protection work in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.11 SR2025-57 Community Grants – Middleton Railway Museum**

To approve a grant to Middleton Railway Museum in the amount of \$3,000 to provide a G-scale outdoor railway as an additional attraction suitable for running their 1:24 scale trains in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.12 SR2025-57 Community Grants – Oakdene Centre**

To approve a grant to Oakdene Centre in the amount of \$4,525 to replace their fire alarm in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.13 SR2025-57 Community Grants – Paradise Community Hall**

To approve a grant to Paradise Community Hall in the amount of \$20,000 to support a roof replacement due to structural damage in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.14 SR2025-57 Community Grants – Port Wade Hall**

To approve a grant to Port Wade Hall in the amount of \$4,665 to replace 3 windows, a new oil tank and fix a wheelchair ramp in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.15 SR2025-57 Community Grants – Round Hill & District Recreation Commission**

To approve a grant to Round Hill & District Recreation Commission in the amount of \$10,000 to update Bishop Park, playground structure and accessible bathroom in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

### **5.16 SR2025-57 Community Grants – Ste Anne’s Anglican Youth Camp**

To approve a grant to Ste Anne’s Anglican Youth Camp in the amount of \$5,000 to support the cost of adequate refrigeration in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

**5.17 SR2025-57 Community Grants – Three Rivers Community Centre**

To approve a grant to Three Rivers Community Centre in the amount of \$8,873.85 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

**5.18 SR2025-57 Community Grants – Clean Annapolis River Project**

To approve a grant to Clean Annapolis River Project in the amount of \$4,000 to help support Annapolis River Festival in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

**5.19 SR2025-57 Community Grants – Mapannapolis (Age Advantage Association)**

To approve a grant to Mapannapolis (Age Advantage Association) in the amount of \$5,000 to support a new project to update Acadian settlement maps and Garrison Graveyard in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

**5.20 SR2025-57 Community Grants – Thalia Barn Cat Rescue**

To approve a grant to Thalia Barn Cat Rescue in the amount of \$4,400 to support their spay and neuter program in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

**5.21 SR2025-58 Approve *Policy 134 Unsightly and Dangerous Premises***

To approve *Policy 134 Unsightly and Dangerous Premises*, seven-day notice given on May 13, 2025.



COUNTY of ANNAPOLIS  
NATURALLY BOOTH

# BOARDS and COMMITTEES

## Recommendations

### AdHoc, Standing, and Advisory Committees

---

**To:** Municipal Council

**Meeting Date:** May 20, 2025

**Prepared By:** Kelly Kempton, Administrative Clerk – Municipal Clerk Office

**Subject:** **2025-05-06 Planning Advisory Committee Recommendation**

---

#### **RECOMMENDATION(S):**

That Municipal Council consider the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public hearing as per the *Heritage Property Act* in accordance with the recommendation of the Planning Advisory Committee.

MUNICIPALITY OF ANNAPOLIS COUNTY  
STAFF REPORT

TO: Planning Advisory Committee  
FROM: Linda Bent  
DATE: May 6, 2025  
SUBJECT: All Saints Anglican Church, West Dalhousie - Heritage Property Registration Review

---

**APPLICATION SPECIFICS**

An application request for Heritage Property Registration of All Saints Anglican Church, located in West Dalhousie, Annapolis County was received on April 9, 2025, submitted by Bill Gillis, on behalf of the All Saints Anglican Church (attached).

A site investigation of All Saints Anglican Church property in West Dalhousie was conducted on April 26, 2025 by Annapolis County Planning & Inspection Services Staff.



Based on a detailed review of the specifics of this application for Heritage Property Registration and local community history, it is my finding that All Saints Anglican Church property (circa 1836) scores a total of 92 out of a possible 100 points; thereby placing All Saints Anglican Church property in a category denoting **"a priority in the registration process"**.



The particulars of this property are as follows:

- a. Civic Number: 3335 West Dalhousie Road, West Dalhousie
- b. PID No. 05158783, Assessment Account No. 00042919
- c. Deed Reference: Book 32, Page 45, Registration Date: December 31, 1836

## **DISCUSSION**

Established in 1819, the community of West Dalhousie was settled predominately by disbanded soldiers of the Fencible corps. The community derives its name from George Ramsay, the 9th Earl of Dalhousie, who served as Lieutenant Governor of Nova Scotia and later as Governor General of British North America. This area was one of several along the Old Annapolis Road, a deliberate but ultimately incomplete route intended to connect Halifax and Annapolis Royal through Nova Scotia's interior.

Census records from 1838 list early residents of the area, including the families of Ramsey, Durling, Gray, Aull and Anderson (to name a few), indicating the establishment of a growing community.

All Saints Anglican church property was established by a deed dated 1836 when James and Susan Gray received 5 shillings for a three acre parcel of land that *"the said Church shall occupy the exact center of the said lot... to have and to hold the same as and for a site of the Church, Manse, School, or other buildings for the celebration of Divine Worship, according to the rites and ceremonies of the Church of Scotland as by law established and as a place of Burial for the parishioners of the said Parish of Dalhousie and to have and to hold the said intent and purpose"*.

It is believed the original church was built after 1836 and burned down prior to 1898 when the present building was erected on or very near the site of the first building. A part of the foundation and floor of the original building was incorporated into the new construction.

According to W. A. Calnek's "History of Annapolis County" (publ. 1897) – "This part of the settlement rejoices in the possession of the only house of worship in West Dalhousie. It is a neat little building situated on the bank of a beautiful, though small lake and surrounded with a fine grove of ... poplar-leaved birch, under the shade of which are to be seen many small hillocks indicating the last early resting place of many of those who were pioneers in the labour of improvement in this region..." (p. 268).

From the Bridgetown Monitor dated July 13, 1898:

**the post office; pedestrians would be delighted to have teams kept off the sidewalk there.**

**—The New Episcopal church lately erected at Lake Clear, Dalhousie West, will be opened for divine service on Sunday, the 24th inst., at 11 o'clock, a. m., and on the Friday following, 29th July, the Bishop of Nova Scotia will administer the rite of confirmation; service at 10 o'clock a. m.**

**—Some eighty officers of the Salvation Army in the Maritime provinces farwelled**

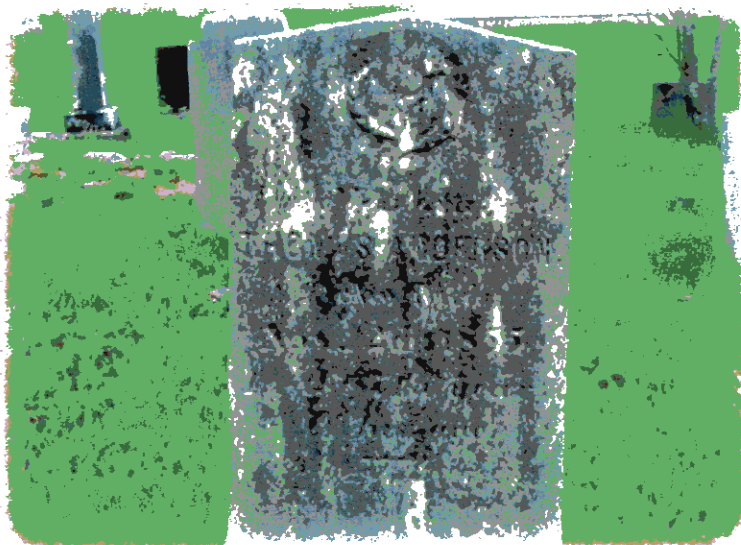
an  
an  
th  
ch  
by  
al  
a

The current church is of Gothic Revival architecture with a steeply pitched gable roof and pointed arched windows and an ocular window. A beauty point of the building itself is the alter window made of Tiffany Glass shipped from New York with an inscription "To the Glory of God and in Memory of Rev. Walter Scott Gray". This window is on the east side of the building and can only be appreciated from the inside of the building.

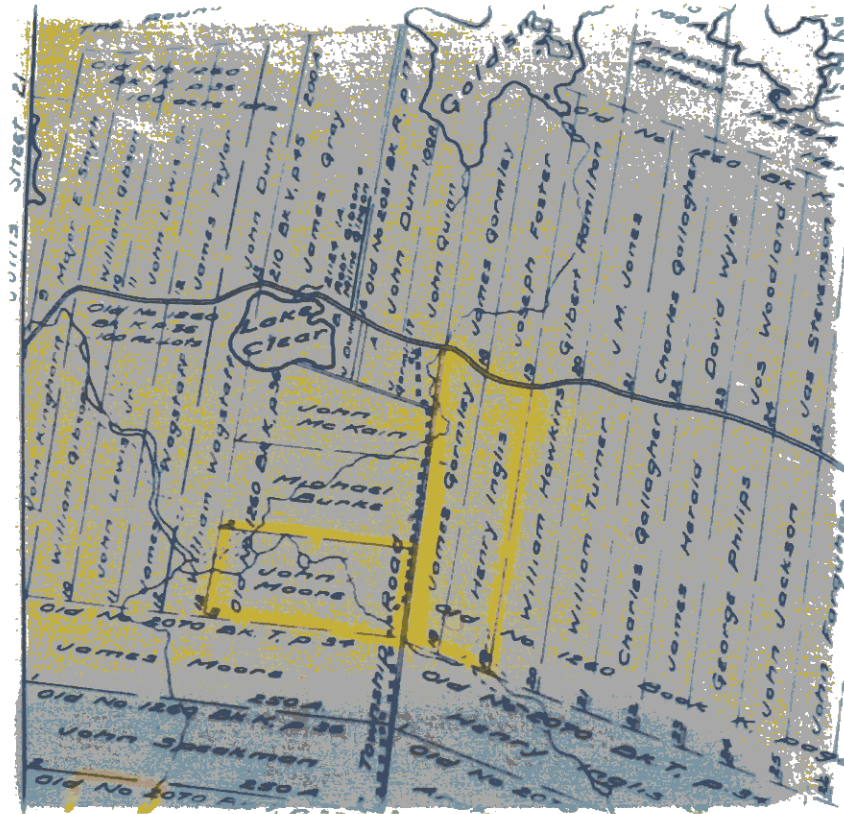


Vinyl siding was added to the building during the 1980s at the request of a parishioner who left money to the church to do this work to preserve the building.

A graveyard was established and one of the earliest headstones is dated 1855 – a Thomas Anderson, one of the disbanded soldiers and founding families of the area.



Little has changed on this property since its establishment. It is still nestled among a forest of trees and sits proudly overlooking Gibson Lake as it did in the mid 1800s. Gibson Lake was originally known as Lake Clear. Local legend boasts that Lake Clear or Gibson Lake was the only lake in the area that was just that – Clear! All the other many lakes in the community are copper or tea coloured in nature.



Community ties are strong in this area and that was proven during a tragedy that occurred near Gibson Lake on May 12, 1903 when two young men were log driving in nearby Township Brook and a young man fell in and his faithful friend tried to save him but to no avail. Even today, there are faint signs of the logging pool on one side of the road and the mill on the other. Township Brook is part of the feeder water system that leads to Round Hill River. Both men are buried in All Saints Anglican Church graveyard overlooking beautiful Gibson Lake.

behalf of the public's interests.

George Anderson and Sydenham Kelley, of Dalhousie West, were drowned yesterday morning in Township brook while log driving. Anderson fell in, and Kelley, who was a good swimmer, plunged in to rescue him. It is supposed that the drowning man caught Kelley in such a manner as to drag him down also. A boy who was present ran to the mill some distance away to give the alarm. When assistance arrived it was too late to rescue the unfortunate men although their bodies were recovered. Mr Kelley leaves a wife and one child, an infant. Mr. Anderson was unmarried and was the only son of his parents, Mr. and Mrs. Joseph Anderson, both of whom are living. Both young men were highly esteemed, and the community is deeply saddened by the fatal occurrence.



Last but by no means least, it should be noted that Canadian novelist and short story writer Dr. Ernest Buckler was laid to rest in the graveyard. "Ern" was born in West Dalhousie and grew up nearby. Ernest Buckler wrote what would be known as two of the most carefully written novels in English-Canadian literature, *The Mountain and the Valley* in 1952 and *The Cruellest Month* in 1963. Dr. Buckler received his B.A. with distinction in mathematics from Dalhousie University in 1929 and an M.A. in philosophy from the University of Toronto in 1930. After working for an insurance company for five years, he returned, due to a decline in health in 1936, to his family's farm to write. He wrote articles and short stories for United States and Canadian magazines, such as "Esquire" from 1938 to 1941, "Saturday Night" from 1940 to 1948, and "MacLean's" from 1948 to 1951. He also wrote many scripts for CBC radio from 1940 to 1955. Besides honorary degrees, he received three Canada Council grants, the President's Medal for

Best Canadian Short Story in 1957 and 1958, the first prize in MacLean's fiction contest in 1948, the Canadian Centennial medal for "valuable service to the nation" in 1967, and the Order of Canada in 1974. He received the Stephen Leacock award and the Hudson's Bay Company Award in 1978.



Therefore, it is evident that this property holds much historical significance to this area and to Annapolis County. If approved, this property will add to other Anglican church properties in our Registry of Municipal Heritage Properties, such as St. John's, Moschelle, St. Mark's, Perotte, Christ Church, Karsdale and St. Andrew's, Lawrencetown. Also, it will be the first municipal registered heritage property in West Dalhousie.



## **ALTERATIONS**

Changes have been minimal to the church itself except for the installation of the vinyl siding in the early 1980s. It should be noted that years ago, municipal heritage registrations were discouraged if the building had vinyl siding on it. In fact, representatives of the Church made application for Municipal Heritage Registration in 2005 and while municipal council moved to place a notice of recommendation in the

Registry of Deeds, when the public hearing was held, it was staff's recommendation not to approve it based on the vinyl siding. That mindset has changed as municipal heritage registration is not just about the building or how it is clad, it is about the historical significance of the property as well as events or people who are connected to the property and local area.

## REPAIRS

Overall, All Saints Anglican Church property is in a good state of repair. The building needs some repainting of the exterior window sashes and door replacements along with a future black metal roof. The chimney needs minor repair. The hope is to also install a wheelchair ramp to make the facility more accessible for events. It is recognized that the older stones in the graveyard need repair, restoration and general cleaning. Many stones have grey and orange lichen, along with mold and mildew.

The designation as a Municipal Heritage Property will assist All Saints Anglican Church to be eligible for provincial grants for repairs and restoration.

### Photo Credits:

Denise Rice, local historian

Anne Crossman

Ernest Buckler's biography courtesy of "The Mountain and the Valley" reprinted in 1985

Bridgetown Monitor Newspaper dated May 1903 and

<https://www.findagrave.com/cemetery/2130413/all-saints-anglican-cemetery>

## RECOMMENDATION

As part of the heritage property evaluation conducted on April 26, 2025, an evaluation scoring sheet was completed. The summation of the three scoring subcategories defines a total scoring category. With a total of 92 points, All Saints Anglican Church rates a Category 1 designation, scoring in this category denotes the property rates: **"a priority in the registration process"**.

It should be noted that the applicants request that a portion of the property, being 255' (along the road) x 210' (to the north) be registered. According to the provincial mapping information, the property is approximately 2.35 acres in total area.

Therefore, it is my recommendation **that Planning Advisory Committee recommend to Municipal Council that the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, be considered for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public hearing as per the *Heritage Property Act*.**

## HERITAGE PROPERTY EVALUATION CRITERIA

The Heritage Property Registration Process is designed to provide a framework that the Annapolis County Planning Advisory Committee (PAC) can use to assess the individual significance and character of potential buildings, streetscapes, and historical sites for future designation or registration as heritage properties. This uniform set of criteria will allow for a rational grading of heritage properties established at different times while reflecting different historical development eras of Annapolis County.

### CATEGORY I: DEVELOPMENT ERA AND AGE

This section of criteria has two sub-categories. The first describes a heritage property as acquainting the viewer with a particular era in history. In addition, the property may also represent a time of socio-economic development, creating an atmosphere of past events. The second criteria deals strictly with the age of the heritage property.

Potential heritage properties which are important due to their age usually commands a recommendation for "Automatic Designation" (A.D.) for registration as a heritage property. However, "Automatic Designation" does not mean the property is registered as a heritage property, but rather it is automatically recommended to be registered as a heritage property, pending other criteria requirements. (Essentially by assigning A.D. status this will render the preliminary request form as academic.)

In close association with the age of the property is the relation to an "Era of Development". Therefore a heritage property representing the "Planters" or "Loyalists" era is listed as being excellent, yielding 25 points. Two separate criteria under this section are developed because a property may represent an era of development but not actually be old regarding the original construction material (e.g. reconstruction of the Grist Mill).

#### a. Development Era

|    | <b>Era</b>   | <b>Time</b>  | <b>Description - Points</b>  |
|----|--|--------------|--|
| 1) | Micmac   | 1604 (Prior) | Hunting and Gathering<br>"Automatic Designation"   |
| 2) | French Acadians  | 1605 - 1755  | French/English Wars<br>"Automatic Designation"   |
| 3) | New England Planters   | 1755 - 1800  | Nova Scotia Divided into Loyalists and British Five Counties (1759) Settlement Colonization Significant "Excellent - 25" |
| 4) | Transportation, Education, Religion, Population and Economic Establishment | 1800 - 1840  | General Growth and Development of County<br>"Very Good - 15"   |
| 5) | Industrial Growth (e.g. Shipbuilding, Trade)                               | 1840 - 1890  | Age of Sail, Prosperous Years in all Facets of County Life<br>"Good - 8"   |
| 6) | Stagnant to Declining Years, First World War                               | 1890 - 1914  | County Losing Prominence as Focal Point of Trade and Development, Decentralization<br>"Fair/Poor - 2"                    |

**b. Age**

| <b>Age of Property</b> | <b>Description - Points</b>                      |
|------------------------|--|
| Pre 1812               | "Automatic Designation" (Before the War of 1812) |
| 1812 - 1840            | Excellent - 20                                   |
| 1840 - 1890            | Very Good - 10                                   |
| 1890 - 1914            | Good - 3   |

**CATEGORY II: ARCHITECTURAL**

The second set of criteria deals with the architectural merits of heritage properties in Annapolis County. This section is broken down into the architectural sub-categories of construction, design, site, alterations, conditions and style.

- a. **Construction:** Rare or only one existing of this architectural type in Annapolis County is considered very important in this category. As well as the method of construction involving a particular framework or materials used if they are to be considered as being notable or unique. It is important to make assessment according to the number of survivors of this type of construction. Therefore, if structure is perfect and is an extremely early example, but there are many examples in the County, then it (the property) becomes less important.
- b. **Design:** An assessment of the property's general attractiveness involving the workmanship and craftsmanship, described as an exceptional example of design to the County's built environment is to be considered. Also, how the design contributes to general aesthetic qualities of the property is considered. Design is related to the function that the building had and the technology of the time, artistic merit or otherwise uniqueness of its design.
- c. **Site:** Does the heritage property occupy its original site of construction? Ranges vary from: 1) structure has not been moved; 2) placed on new foundation in its original location; 3) relocation but on original site area near original location; and 4) has been moved to a new site. In this case, an assessment of group range 1 will be given the highest ranking.
- d. **Alterations:** Consider the extent to which the building is altered from its original construction, and degree to which this is viable, especially from the outside casual observer (includes the impact from weathering). Two or more alterations call for a very low score. However, each alteration should be judged on their own merits according to age and sensitivity to the main structure. Range of description include a property that is unchanged by alterations to one which has totally lost its character.
- e. **Condition:** Consider the building's structural condition and the state of repair that the building is in, concerning its main fabric, roof and impact of future additions. Assessment criteria will relate to the exterior of the building. Changes, alterations additions, etc. should be noted in the comments section.
- f. **Style:** Does the property have the ability to reflect a notable, rare, unique or early example of architectural style in history (e.g. Gothic Revival, Classical Architectural Styles). Comparison to other similar styles plus the purpose of the designer should be elements in the decision to assess a point score. Therefore, the number of designs surviving will play a role in the determined value of a heritage property.

### **CATEGORY III: HISTORICAL ASSOCIATION**

This evaluation deals with the property's association with an individual of local, provincial or national significance. As well, can the property be associated with a local or nationally known architect and events. Other considerations include the property's value to represent a wide range of cultural, social, political, military, economic or industrial history. It is suggested to consider the property's usefulness as a teaching and cultural asset.

- a. Individual: Is the property associated on a community, provincial or national level, with a person, group, institution or organization which has made a significant contribution in history or has an interesting life (e.g. involved in local daily routines, took part in notable activities or events). It is important to rationally assess the significance of each person, group, organization or institution separately according to a set of criteria. The significance of this criteria should be of reasonable age (e.g. dating back two generations or so). Evaluation is conducted according to the property's degree of connection with a noted person, group, organization or institution.
- b. Event: The property's association with an event that has previously made a significant contribution to the local county communities, provincially and on a national scale. This scoring is dependent upon the property's ability to associate itself to an event of local, provincial and national significance.
- c. Landmark: The building is a familiar structure of the past or present, possessing sentimental value which consequently has the result of transcending the building's function. The property becomes inseparable from the public's perception of cultural history and lifestyle of Annapolis County (conduct a possible public survey). Grading should follow from the structure's ability to represent the community or County as a symbol, to the property not being familiar or conspicuous.
- d. Environment: Does the property contribute to the local environment and site considering the visual character of the site or local area. This compatibility of the property in relation to the local area or site may change with time and as the surrounding area builds up, the property being evaluated may lose some of its prominence. Grading should range from the property's most to least important characteristic, regarding the contribution of the building in establishing the dominant character of the area and specific characteristics of the site itself.

### **CATEGORY IV: TOTAL SCORE**

It is important to note that while individual scoring categories of a sub-category may in total exceed the maximum score permitted of a sub-category; however, in no instance, can this individual scoring total exceed the designated sub-category maximum.

The final purpose of the evaluation system is to determine the relative value of each heritage property. Therefore, it is important to clearly define the general categories which classify each property. Three total score categories are discussed:

**Category 1:** Consists of properties with points in the range of 75 - 100. Heritage properties in this category have priority in the registration process (heritage properties with more points have higher priority).

**Category 2:** Consists of properties with points in the range of 74 - 45. These properties have a lower priority than Category 1; however, still have potential for registration.

**Category 3:** Consists of properties with points in the range of 44 and below and are said to have some value with regards to the local environment. These properties may not be as important in rural areas as it is in urban concentrations.

**SECTION 6**  
**ANNAPOLIS COUNTY - HERITAGE PROPERTY EVALUATION FORM**

Owner's Name All Saints Anglican Church c/o William Gillis  
 Mailing Address 9224 Highway 10, Nictaux, NS, B0S 1P0 Telephone # 902-825-2505  
 General Location of Property 3335 West Dalhousie Road, West Dalhousie  
 Present Use of Property Anglican Church and Graveyard  
 Property Identification # 05158753  
 Assessment Account # 00042919  
 Assessed By Linda Bent Date April 26, 2025

\*\*\*\*\*

**EVALUATION CRITERIA**

**SCORING**

**I. Development Era, Age**

**E VG G F/P**

a. Era

|                               |                         |
|-------------------------------|-------------------------|
| Micmacs (pre-1604)            | "Automatic Designation" |
| Acadians (1605-1755)          | "Automatic Designation" |
| Planters (1755-1800)          | 25                      |
| General Growth (1800-1840)    | <b>*15*</b>             |
| Industrial Growth (1840-1890) | 8                       |
| Decentralization (1890-1914)  | 2                       |

b. Age

|           |                         |
|-----------|-------------------------|
| Pre-1812  | "Automatic Designation" |
| 1812-1840 | <b>* 20*</b>            |
| 1841-1890 | 10                      |
| 1891-1914 | 3                       |

**Category I: Subscore a & b**

**Range 5 - 25 [ 25 ]**

\*\*\*\*\*

**II. Architectural**

|                       |         |       |
|-----------------------|---------|-------|
| a. Construction _____ | 0 to 10 | [ 5 ] |
| b. Design _____       | 0 to 10 | [ 5 ] |
| c. Site _____         | 0 to 10 | [ 5 ] |
| d. Alterations _____  | 0 to 10 | [ 5 ] |
| e. Condition _____    | 0 to 10 | [ 7 ] |
| f. Style _____        | 0 to 10 | [ 5 ] |

**Category II: Subscore a to f**

**Range 5 - 40 [ 32 ]**

\*\*\*\*\*

**III. Historical Association**

- a. Individual \_\_\_\_\_ 0 to 20 [ 15 ]
- b. Event \_\_\_\_\_ 0 to 20 [ 10 ]
- c. Landmark \_\_\_\_\_ 0 to 20 [ 10 ]
- d. Environment \_\_\_\_\_ 0 to 10 [ 12 ]

**Category III: Subscore a to d Range 5 - 35 [ 35 ]**

\*\*\*\*\*

**TOTAL SCORE [ 92 ]**

Total Score Category: \*1\* 2 3

Comments:

- 1. Property Size Recommended portion (255' x 210') Total Property Size 2.35 acres
- 2. Date of Construction 1898 (see application questionnaire - #8)
- 3. Alterations \_\_\_\_\_
- 4. Building Condition good to very good, vinyl sided
- 5. Repairs Needed window areas require repainting, foundation needs re-parging
- 6. Future Renovations Planned metal roofing to replace asphalt shingles, future wheelchair ramp.
- 7. Architectural Style/Details of Note gothic style, steep pitch roof, pointed arched windows, ocular window at gable end, side entrance, rectangular tower, vinyl sided

Recommendations by Assessor: Category 1 – “A Priority for Registration”

**APPLICATION FOR HERITAGE PROPERTY REGISTRATION**

Municipality of the County of Annapolis  
PO Box 100  
**ANNAPOLIS ROYAL, NS**  
B0S 1A0

Date: April 9, 2025

**Attention: The Warden and Councillors of Annapolis County**

I/We William Hillis of 9224 Houghton Crescent are the registered owner(s) of  
NAME MAILING ADDRESS

ALL Saints Anglican Church 3335 West Dalhousie Rd.  
NAME OF PROPERTY AND CIVIC NUMBER Gibson Lake

Annapolis County, Nova Scotia, and do hereby make application to register our property:

the entire property or  part of the property  
See

Bill Hillis  
Registered Owner (s)

902-825-2505  
Home Phone Number

\_\_\_\_\_  
Registered Owner (s)

\_\_\_\_\_  
Business Phone Number

Suggested property name: ALL SAINTS ANGLICAN Church Cemetery and lands

\*Please Note: Along with this application is a questionnaire, please answer all the questions to the best of your knowledge. The completed questionnaire must accompany this application for your application to be considered complete. Failure to supply this information may result in your application being delayed.

### HERITAGE REGISTRATION QUESTIONNAIRE

The following is a list of questions that will assist in documenting the history and historical association of your property. As part of the registration process of a heritage property in Annapolis County, a report is prepared for the Annapolis County Planning Advisory Committee for their consideration. It is asked that you complete this questionnaire to the best of your knowledge. Where possible, it is helpful to provide supporting documents concerning your property such as old deeds, newspaper articles, photographs, etc. Please send only copies of these documents rather than originals.

It would also be helpful if the assessor could meet with you in your home so that you might point out special features which add to the authenticity of the dating of construction.

1. When was the building(s) constructed?  
*Reconstructed in 1898*
2. Who constructed the building(s)?  
*many community members from this time frame 1898 and before and possibly the Indigenous people.*
3. Why was the building(s) constructed originally and what was the building(s) used for over time? Explain with specific dates, persons or events.  
*constructed as church for the community of yester years and holds true through yet today.*
4. Where did the materials used in the construction of the building(s) come from?  
*Right within the local forest where it stands. The stain glass (tiffany glass) window which was shipped from New York.*
5. How much did it cost to construct the building(s)?  
*back in this time frame personally not sure. But have said that within the file given by the county you would find an old existing mortgage that should give a better understanding*
6. What is the overall condition of the building(s)?  
*of that time frame: over all in very good condition both exterior and interior.*
7. What repairs are needed to restore the building(s) to the original condition (especially repairs needed to the exterior of the structure)?  
*see #7 on attached sheet.*

HERITAGE REGISTRATION QUESTIONNAIRE CONTINUED

8. Is the building(s) on the original site of construction, if not, where was the original site? *the original site is where it stands since rebuilt in 1898. Built back on the original foundation of the one that burnt. Part of floor of the church that burnt is incorporated in the church that exists today.*
9. Has the building(s) ever burnt down, if so, when? *the church burnt prior to 1898. The foundation and partial floor still exists within this church today.*
10. Has the exterior of the building ever been structurally altered or cosmetically altered from its original appearance? Please note the type of alteration(s) and the date(s). *cosmetically - vinyl siding installed back in the early 1980's.*
11. Were there any other building(s) removed from the property? *NO*
12. Does the building(s) have a distinct design unique in the local area? *very unique to the time frame of 1898 as a church.*
13. Why was the particular style or design of the building(s) chosen by the builder? *to keep up with the designs of the times would be my guess.*
14. How do other building(s) in the local area compare to your building(s) in terms of age, condition, style, design, etc.? *See #14 on attached sheet.*
15. Does your building(s) relate to a specific individual, group, organization or institution of note in local, provincial or national history? Explain. *The Groups of Anglican Church Congregations.*
16. Does your building(s) relate to a specific event(s) in history which was notable on a local, provincial or national level? Explain. *Many members of the military of world war I & world war II are buried within the cemetery. Also J Sydenhan Kelly drown. Trying to save a friend, who also drown on May 13, 1903 in the little lake now known as Gibson. The stained glass window was shipped from New York in memory of Rev. Walter Scott Gray. The font was donated in memory of SA Gibson  
See pictures, article on the history of Tiffany Glass  
list of members of the military, The plaques found in the church*

17. How did or does now the surrounding property relate to your building(s)?  
Please explain in terms of original land parcel size, subdivision of the property over time and the use or change in use of the property over time. *no change done over time.  
Change for the remainder part of the property  
Shown in diagram issued of land going forward  
and a highlighted paragraph in file.*
18. If you answered on the Application for Heritage Property Registration that it is your intent to register only a portion of your property, please explain what portion you wish to have registered and why. Please attach a site plan of your property describing in detail the dimensions, area, existing buildings, driveways, fence lines, brooks, streams, rivers or other distinctive features along with a north reference point to further explain your intent.  
*All portions to be registered if possible  
Church #1  
Cemetery #2  
remaining parcel #3 - to be utilized  
in diagram given*

(7) Windows require scraping, painting and repainting, some cracked glass replaced. 2 possibly 3 need new washers. Roof shingles still look fair, no leaks but in need of replacing. The rock foundation still need some grouting. Needs new window boxes installed on foundation for air flow and screens to avoid any further dry rotting. Chimney still in good condition but needs a few bricks around the top regoiled. Outer door jams should be replaced so doors maintain alignment. Wheel chair ramp and steps to accommodate funerals and County code.

(14) No buildings stand or compare within 10 km. in either direction of this building, the only existence would be St. Ann's Camp across the other side of Gibson Lake.



There is a significant amount more history being held by Rev. Walter Hannam of Toronto, Ont, so the men told by others. His home was Granville Ferry which he still owns today. He is the son of the late Stuart Hannam of Granville Ferry who was a school teacher.





1:2,500

0 100 200 Metres



## Annapolis County Built Heritage Inventory

**PID:** 05158753  
**Provincial ID:** OIBNS01361  
**AAN:** 00042919  
**MFN:** 00-00-01303  
**Civic Address:** 3335 West Dalhousie Road  
**Community:** West Dalhousie  
**Postal Code:** B0S 1C0  
**Location:** West Dalhousie Road 6km west of intersection  
**Municipality:** Municipality of the County of Annapolis  
**County:** Annapolis  
**Year Built:** 1840 to  
**Original Use:** Religious/Ritual/Funeral  
**Current Ownership:** Non-Profit



**Municipally Registered?**   
**When?:**

**Builder:**  
**Current Use:** Religious/Ritual/Funeral

**Architectural Comment:** Gothic Revival with steeply pitched gable roof and pointed arched windows. There is an ocular window on the gable end. The entrance is on the side, in a rectangular tower topped by a pyramid shaped roof and cross.

**Historical Comment:** This building is a historical testimony of the West Dalhousie settlement. The oldest grave marker can still be seen, 1855. It is also the resting place of Ernest Buckler of the settlement.

**Contextual Comment:** This little church is located opposite the Gibson Lake, westerly on the West Dalhousie Road.

### Owners

| Last Name                  | First Name      | From | To   | Occupation | Book/Page              |
|----------------------------|-----------------|------|------|------------|------------------------|
| Gray                       | James and Susan |      | 1836 | Merchant   | 32/45                  |
| All Saints Anglican Church |                 |      |      | Petitions  | 32/46-8                |
| Church                     | (Trustees)      | 1840 |      |            | 34/182 [Mtg]           |
| Anglican Church of Canada  |                 | 2005 |      |            | 673/573; Doc #61805849 |



## Annapolis County Built Heritage Inventory

**Historical Associations:** Anglican Church of Canada; Recommended for Heritage Property Status 2005; 673/573 -  
Doc #81805849

**Sources:** (1) Registry of Deeds  
(2) Oral history

|                       |             |                  |              |
|-----------------------|-------------|------------------|--------------|
| Site Form Created By: | June Uhlman | Data Entered By: | Connie Jones |
| Site Form Date:       | 01-Nov-94   | Entered Date:    | 20-Aug-07    |

## **Final Reading - *Bylaw 4 Repeal Mobile Home Park Bylaw***

That Municipal Council give final reading to approve *Bylaw 4 Repeal Mobile Home Park Bylaw* (First reading April 15, 2025).

**BYLAW 4**  
***Repeal Mobile Home Park Bylaw***

**BE IT ENACTED** by the Council of the Municipality of the County of Annapolis, under authority of the *Municipal Government Act*, Chapter 18 of the Acts of Nova Scotia 1998, as amended:

1. P1 Mobile Home Park Bylaw, adopted by Council of the County of Annapolis on the 19<sup>th</sup> day of September, 1995; approved by the Minister of Municipal Affairs on the 18<sup>th</sup> day of October, 1995; and thereafter published as being in effect on the 6<sup>th</sup> day of November, 1995, is hereby repealed.

| Bylaw Adoption                        |                      |
|---------------------------------------|----------------------|
| First Reading:                        | April 15, 2025       |
| Notice of Consideration:              | April 16, 2025       |
| Second Reading:                       | PENDING May 20, 2025 |
| Final Publication and Effective Date: | PENDING              |

SIGNATURE

Chris McNeill, Chief Administrative Officer

## Notice of Second Reading

### ***Bylaw 4 Repeal Mobile Home Park Bylaw***

TAKE NOTICE that at the regular session of Municipal Council on April 15, 2025, Council passed first reading to approve *Bylaw 4 Repeal Mobile Home Park Bylaw*.

Council will consider approval by 2nd reading at the regular session of Municipal Council on May 20, 2025.

The bylaw repeals *P1 Mobile Home Park Bylaw* adopted by Municipal Council on September 19, 1995. Municipalities were required to have comprehensive planning documents for all parts of the municipality. The County is nearing completion of this process to expand and update its land use bylaws. As such, provisions for mobile home parks will be included in the new plans.

The bylaw is available on the bylaws page of the website, by requesting by [email \(dcampbell@annapoliscounty.ca\)](mailto:dcampbell@annapoliscounty.ca) or at the Administration Building located at 752 St. George St., Annapolis Royal, between 8:30 a.m. and 4:30 p.m., Monday through Friday (excluding holidays).

Chris McNeill, CAO

ANNAPOLIS COUNTY.CA



COUNTY of ANNAPOLIS  
NATURALLY ROOTED

**NOTICE POSTED ON WEBSITE April 16, 2025**



# STAFF REPORT

**Report To:** Council  
**Meeting Date:** May 20, 2025  
**Prepared By:** Chris McNeill, Chief Administrative Officer  
**Report Number:** SR2025-61 NOMINATING COMMITTEE REPORT  
**Subject:** RECOMMENDATION FOR APPOINTMENTS TO GLYSOPHATE, SOURCE WATER PROTECTION, AND MARKETING LEVY COMMITTEES

## RECOMMENDATIONS

That Council of Municipality of the County of Annapolis approve the appointment of Cabot Lyford representing a non-profit environmental group, Charlie Turcotte representing an agricultural group, Councillor Lynn Longmire, and Councillor Jon Welch to the Glyphosate Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

That Council of Municipality of the County of Annapolis approve the appointment of Councillor Charles Cranton, Councillor Nile Harding, and Councillor Ted Agombar to the Marketing Levy Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

That Council of Municipality of the County of Annapolis approve the appointment of Anna Esther Clark to the Source water Protection Committee effective immediately, for a two-year term ending on October 31, 2026.

## BACKGROUND

The Municipality has been advertising for citizen volunteers to sit on various municipal committees and ad hoc committees for several weeks. Some members have now been appointed and those committees with further vacancies saw additional advertisements carried out. As a result of those advertisements, the Nominating Committee wishes to make further recommendations.

## **DISCUSSION**

The Nominating Committee has now met and reviewed all applications received that met the requirements of each committee's terms of reference and are satisfied that their recommendations meet the requirements to be appointed to this committee.

With these approvals, there are still committees, including some of these committees, that require more public members and therefore advertising for more public interest is continuing until all positions are filled.

## **LEGISLATIVE AUTHORITY**

Section 24 (1) of the *Municipal Government Act* states that council may establish standing, special and advisory committees.

### **Prepared by:**

Chris McNeill, Chief Administrative Officer



COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

| <b>OUTSTANDING ITEMS</b> |                            |   |                         |                           |
|--------------------------|----------------------------|---|-------------------------|---------------------------|
| <b>Month Requested</b>   | <b>Staff Report Number</b> | <b>Description</b>  | <b>Council Approval</b> | <b>Follow-up Expected</b> |
| May 2024                 |                            | <p><b>MTRI Woodlands for Wildlife Program PID05101480 Hollow Mountain Road</b></p> <p>That Municipal Council enter into an agreement with Mersey Tobeatic Research Institute for part of PID05101480, Hollow Mountain Rad, for their Woodland for Wildlife program, provided the protection does not impact the future development of the remaining lands, pursuant to the recommendation of Committee of the Whole.</p>  | Motion 240521.12        | In progress               |
| May 2024                 |                            | <p><b>Ecological Forestry - Graywood</b></p> <p>That Municipal Council recommend further develop the ecological forestry initiative on the Graywood location and neighbouring lots owned by the County, pursuant to the recommendation of Committee of the Whole.</p>   | Motion 240521.14        | In progress               |
| September 2024           |                            | <p><b>Proposal to the Town of Annapolis Royal and the County of Annapolis</b></p> <p>That Municipal Council request staff to collaborate with Annapolis Royal to develop a plan for moving forward with the engagement of the international Acadian community for the development of an Acadian research / tourist / cultural center, in accordance with the recommendation of Committee of the Whole.</p>  | Motion 240917.12        | In progress               |
| February 2025            | <b>SR2025-30</b>           | <p><b>Drinking Water Protection Area Signage</b></p> <p>To approve the recommended purchase and installation of drinking water protection signage for municipal water systems in Cornwallis Park, Margaretsville, Granville Ferry, Bridgetown and Bear River, pursuant to the recommendation of Committee of the Whole.</p>   | Motion 250219.13        | To be completed May 2025  |
| April 2025               |                            | <p>Development Agreement Application – Ben Phinney Road, Margaretsville</p> <p>That pursuant to the first reading given on March 18, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider the Development Agreement application submitted by Mr. Jason Milner to erect a single-family dwelling on PID 05187471, Ben Phinney Road,</p> | Motion 250415.18        | In Progress               |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|  |  |  |  |  |
|--|--|--|--|--|
|  |  | Margaretsville, in the Groundwater Supply (GW3) Zone of the Annapolis County Land Use Bylaw. |  |  |
|  |  |  |  |  |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

| COMPLETED ITEMS |                  |  |                     |               |
|-----------------|------------------|--|---------------------|---------------|
| Month Requested | Staff Report #   | Description  |                     | Date Complete |
| January 2025    |                  | <b>2025-01-07 PAC Recommendation</b><br>To recommend that Municipal Council consider a representative portion of 8 Clementsport Road, Clementsport (PID # 05103155), being the area, the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house, for registration as a municipal heritage property and to set a public hearing date of Tuesday, March 18, 2025, at 11:00 a.m. at the Municipal Administration Building. | Motion<br>250121.11 | Complete      |
| January 2025    | <b>SR2025-18</b> | <b>BCRA Capital Funding Request</b><br>That Municipal Council authorize the withdrawal of \$38,621.00 from the Max Young Fund to be granted to the Bridgetown Community Recreation Association in support of their request to purchase ice re-surfacing equipment in fiscal 2025-26, should their funding applications for the purchase of a new electric ice re-surfacing machine be successful.  | Motion<br>250121.18 | Complete      |
| January 2025    | <b>SR2025-15</b> | <b>Software Initiative</b><br>That Council authorize staff to proceed with a Request for Proposal (RFP) for the procurement of municipal software services.  | Motion<br>250121.14 | Complete      |
| February 2025   | <b>SR2025-31</b> | <b>BCRA Funding Request</b><br>To authorize the withdrawal of \$40,299.00 from the Max Young Fund to the Bridgetown Community Recreation Association for equipment repairs.  | Motion<br>250219.18 | Complete      |
| February 2025   |                  | <b>Physician Recruitment &amp; Retention Committee Recommendation</b><br>To approve a grant in the amount of \$10,000.00 to Dr. Yasmin Sadri Savadjani in accordance with Policy 108 Medical Recruitment Financial Assistance Program, pursuant to the recommendation of Committee of the Whole.   | Motion<br>250219.01 | Complete      |
| February 2025   | <b>SR2025-22</b> | <b>Lawrencetown Investments Policy</b><br>To approve <i>Policy 133 Municipal Investments in Lawrencetown</i> , seven-day notice given on February 11 <sup>th</sup> .   | Motion<br>250219.02 | Complete      |
| February 2025   |                  | <b>Support Letter for AVRL</b><br>To agree to send the letter to The Honourable Dave Ritcey, Minister of Communities, Culture, Tourism and Heritage.   | Motion<br>250219.03 | Complete      |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|               |           |   |                     |          |
|---------------|-----------|---|---------------------|----------|
| February 2025 | SR2025-24 | <b>Approve Policy 109 Tax Exemption and Reduction</b><br>To approve <i>Policy 109 Tax Exemption and Reduction</i> , seven-day notice given on February 11 <sup>th</sup> .   | Motion<br>250219.04 | Complete |
| February 2025 | SR2025-25 | <b>Approve Policy 126 Road Naming</b><br>To approve <i>Policy 126 Road Naming</i> , seven-day notice given on February 11 <sup>th</sup> .   | Motion<br>250219.05 | Complete |
| February 2025 | SR2025-26 | <b>Repeal AM-1.2.5 Declaration of Proclamations Policy</b><br>To repeal <i>AM-1.2.5 Declaration of Proclamations Policy</i> , seven-day notice given on February 11 <sup>th</sup> .   | Motion<br>250219.06 | Complete |
| February 2025 | SR2025-27 | <b>Approve Bylaw 5 Civic Address</b><br>To give first reading to approve <i>Bylaw 5 Civic Address</i> , in accordance with the recommendation of Committee of the Whole.  | Motion<br>250219.07 | Complete |
| February 2025 | SR2025-28 | <b>Capital Funding Request</b><br>To authorize funding of \$32,062.00 from the capital reserve fund for the completion of the Bridgetown Parking Lot and EV Charging Station project, pursuant to the recommendation of Committee of the Whole. | Motion<br>250219.08 | Complete |
| February 2025 | SR2025-28 | <b>Capital Funding Request</b><br>To authorize funding of \$52,117.00 from the capital reserve fund for the completion of the Sports Hub accessibility project, in accordance with the recommendation of Committee of the Whole.                | Motion<br>250219.09 | Complete |
| February 2025 | SR2025-28 | <b>Capital Funding Request</b><br>To authorize funding of \$141,000.00 equally from the County water and County sewer reserves for the East End water study, pursuant to the recommendation of Committee of the Whole.                          | Motion<br>250219.10 | Complete |
| February 2025 | SR2025-28 | <b>Capital Funding Request</b><br>To authorize funding of \$27,706.00 from the Canada Community Building Fund for the Facilities Assessment project, in accordance with the recommendation of Committee of the Whole.                           | Motion<br>250219.11 | Complete |
| February 2025 | SR2025-28 | <b>Capital Funding Request</b><br>To authorize funding of \$9,775.00 from the capital reserve fund for the accessible upgrades to Jubilee Park, pursuant to the recommendation of Committee of the Whole.                                       | Motion<br>250219.12 | Complete |
| February 2025 | SR2025-19 | <b>Repeal of Bridgetown Skateboarding Bylaw and Bridgetown Smoking Control Bylaw</b>  | Motion<br>250219.14 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|               |                  |  |                     |          |
|---------------|------------------|--|---------------------|----------|
|               |                  | To give second reading to <i>Bylaw 3 Repeal of Bridgetown Skateboarding Bylaw and Bridgetown Smoking Control Bylaw.</i>  |                     |          |
| February 2025 | <b>SR2025-20</b> | <b>Approve Policy 114 Council Remuneration</b><br>To approve <i>Policy 114 Council Remuneration</i> as circulated, seven-day notice given on January 21 <sup>st</sup> .  | Motion<br>250219.15 | Complete |
| February 2025 |                  | <b>Email re: Amended Motion</b><br>To amend motion to consider a representative portion of 8 Clementsport Road, Clementsport Road (PID 05103155), being the area, the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house, for registration as a municipal heritage property and to set a public hearing date of Tuesday, March 18, 2025, at 11:00 a.m. at the Municipal Administration Building by changing the public hearing date to May 20, 2025, at 11:00 a.m. and to deposit the required Notice of Recommendation in the Registry of Deeds. | Moton<br>250219.16  | Complete |
| February 2025 |                  | <b>PAC Recommendation</b><br>That Municipal Council give first reading to consider an application submitted by Mr. David Hebb to rezone the property located at 33 Parker Mountain Road (PID 05015698) from Low Density Residential (R1) Zone to General Mixed Use (MX) Zone which will also require an amendment to the Future Land Use Map designation from Residential (RES) to Mixed Used (MX). The map amendments with permit the reuse of the property as a repair shop.<br>To amend the motion to include setting a public hearing date of March 18, 2025, at 11:00 a.m.  | Motion<br>250219.17 | Complete |
| February 2025 | <b>SR2025-32</b> | <b>Nominating Committee Report</b><br>That Council of Municipality of the County of Annapolis approve the appointment of Michael Longmire to the Annapolis County Source Water Protection Advisory Committee effective immediately for a two-year term ending on October 31, 2026.   | Motion<br>250219.19 | Complete |
| February 2025 |                  | <b>Public Hearing Cornwallis Park SPS and LUB</b><br>That pursuant to first reading given on January 21, 2025, in accordance with the recommendation for approval from the Annapolis County Planning Advisory Committee and after holding  | Motion<br>250219.20 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |                  |   |                     |          |
|------------|------------------|---|---------------------|----------|
|            |                  | a Public Hearing thereon, that second and final reading be given to adopt the Cornwallis Park Secondary Planning Strategy and Land Use Bylaw.   |                     |          |
| March 2025 | <b>SR2025-34</b> | <b>Approve Terms of Reference – Marketing Levy Ad Hoc Committee</b><br>To approve the Terms of Reference for the Marketing Levy Ad Hoc Committee, pursuant to the recommendation of Committee of the Whole.   | Motion<br>250318.01 | Complete |
| March 2025 | <b>SR2025-35</b> | <b>Internet Project Final Reconciliation</b><br>To authorize funding of \$349,837.00 from the capital reserve fund for the completion of the internet project, in accordance with the recommendation of Committee of the Whole.<br>To amend the motion to change the amount to \$394,837.00.  | Motion<br>250318.02 | Complete |
| March 2025 | <b>SR2025-36</b> | <b>Approve Bylaw 6 Commercial Activity on Municipal Property</b><br>To give first reading to approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> , pursuant to the recommendation of Committee of the Whole.   | Motion<br>250318.03 | Complete |
| March 2025 | <b>SR2025-37</b> | <b>Tom’s Cool Bus Vendor on Municipal Property Application</b><br>To authorize the Clerk to issue a 2025-26 Vendor on Municipal Property permit to Tom Marshall, for the operation of Tom’s Cool Bus Canteen at the Annapolis River Causeway park in accordance with S6 Commercial Activity on Municipal Property Bylaw, and permit the canteen to stay at the park overnight for the April-October season, subject to reasonable requests from the Municipality to move it from time to time, in accordance with the recommendation of Committee of the Whole. | Motion<br>250318.04 | Complete |
| March 2025 | <b>SR2025-38</b> | <b>Repeal AM-1.2.7 Flag Flying Policy</b><br>To repeal <i>AM-1.2.7 Flag Flying Policy</i> , seven-day notice given on March 11, 2025.   | Motion<br>250318.05 | Complete |
| March 2025 | <b>SR2025-41</b> | <b>Approve Bylaw 5 Civic Address (final reading)</b><br>To recommend that Municipal Council give final reading to approve <i>Bylaw 5 Civic Address</i> . (First Reading – February 19, 2025).   | Motion<br>250318.07 | Complete |
| March 2025 | <b>SR2025-42</b> | <b>Approval of 2025-26 Budget</b><br>That Municipal Council approve the proposed 2025-2026 operating budget reflecting revenues of \$27,304,576 and expenditures of \$27,304,576.   | Motion<br>250318.08 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |           |  |                     |          |
|------------|-----------|--|---------------------|----------|
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve the 2025-2026 operating budget base taxation rates for all residential and resource assessments of \$1.025 per \$100 of assessment, and a commercial tax rate of \$1.80 per \$100 of assessment.</p>   | Motion<br>250318.09 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve 2025-2026 operating budget area rates for all residential and resource assessments in Bridgetown of 34.07 cents per \$100 of assessment, and a commercial area rate of 55.81 cents per \$100 of assessment, and a taxation area rate for all properties in the Assessment District 12 (Lawrencetown) of the amount to be approve by the Lawrencetown Village Commission.</p>   | Motion<br>250318.10 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve fire hydrant taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows:</p> <ul style="list-style-type: none"> <li>• Margaretsville                      District 2            18.69 cents</li> <li>• Inglewood                              District 3            18.90 cents</li> <li>• Granville Ferry                        District 4/5        17.05 cents</li> <li>• Carleton Corner                        District 7            15.40 cents</li> <li>• Church Street, Bridgetown N        District 3            14.43 cents</li> <li>• Middleton                                District 2/10       19.34 cents</li> <li>• Cornwallis Park                         District 6            22.82 cents</li> <li>• Bridgetown                                District 3/7        30.68 cents</li> </ul> | Motion<br>250318.11 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve a 2025-2026 operating budget area rate for the provision of streetlights per \$100 of all assessment accounts of 3.41 cents.</p>   | Motion<br>250318.12 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve fire taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows:</p> <ul style="list-style-type: none"> <li>• Kingston Fire Commission        Districts 1/11        to<br/>be determined by Fire Commission</li> <li>• Fire capital                              All districts            6.11 cents</li> </ul>  | Motion<br>250318.13 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |           |  |                     |          |
|------------|-----------|--|---------------------|----------|
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve street paving taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows:</p> <ul style="list-style-type: none"> <li>• Chipman/Baxter District 1 5.07 cents</li> <li>• Cameron Drive District 1 2.07 cents</li> <li>• Brookside/Pine Grove District 1 5.30 cents</li> <li>• Bradley Street District 1 3.44 cents</li> <li>• Ward Estates District 11 \$269.11 (lump sum)</li> </ul>                            | Motion<br>250318.14 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve the due date for property taxation bills of June 30, 2025, and that all rates and taxes outstanding after this date be subject to interest at a rate of 12% per annum.</p>   | Motion<br>250318.15 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve a sewer rate for all publicly connected properties or have the ability to connect to the County sanitary sewer system of \$618.42 per year; and for all properties connected for have the ability to connect to the Bridgetown sanitary sewer system, a rate of \$2.80 per cubic meter plus a quarterly base rate of \$24.34.</p>  | Motion<br>250318.16 | Complete |
| March 2025 | SR2025-42 | <p><b>Approval of 2025-26 Budget</b><br/>That Municipal Council approve the proposed 5-year Capital Investment Plan reflecting financial Investments over 5 years of \$70,170,682; and a 2025-2026 capital investment of \$46,395,682.</p>   | Motion<br>250318.17 | Complete |
| March 2025 |           | <p><b>2025-03-04 PAC Recommendation</b><br/>That Municipal Council give first reading of its intent to support the Development Agreement amendment application by Jason Milner to erect a single-family dwelling on PID 05187471 in the GW3 Zone of the Annapolis County Land Use Bylaw, pending the identification of a well on the site plan; and set a Public Hearing on this matter on Tuesday, April 15, 2025, at 11:00 a.m., in accordance with the recommendation of the Planning Advisory Committee.</p> | Motion<br>250318.06 | Complete |
| March 2025 |           | <p><b>Deregistration William Letteney House, Granville Ferry</b><br/>That Municipal Council deregister the William Letteney House property and remove it from the Annapolis County Municipal Registry of Heritage</p>  | Motion<br>250318.18 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |                  |  |                     |          |
|------------|------------------|--|---------------------|----------|
|            |                  | Properties and deposit a Notice of Deregistration in the Registry of Deeds.  |                     |          |
| March 2025 |                  | <p><b>Annapolis County – Land Use Bylaw and Municipal Planning Strategy Map Amendment – 33 Parker Mountain Road, Granville Ferry</b></p> <p>That pursuant to the first reading given on February 19, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider an application submitted by Mr. David Hebb to rezone the property located at 33 Parker Mountain Road (PID 05015698) from Low Density Residential (R1) Zone to General Mixed Use (MX) Zone which will require an amendment to the Future Land Use map designation from Residential (RES) to Mixed Used (MX).</p> | Motion<br>250318.19 | Complete |
| April 2025 | <b>SR2025-43</b> | <p><b>Repeal of Mobile Home Park Bylaw (P1)</b></p> <p>To give first reading to <i>Bylaw 4 Repeal of Mobile Home Park Bylaw (P1)</i>, pursuant to the recommendation of Committee of the Whole.</p>  | Motion<br>250415.01 | Complete |
| April 2025 | <b>SR2025-44</b> | <p><b>Approve Policy 102 Personnel</b></p> <p>To approve <i>Policy 102 Personnel</i>, seven-day notice given on April 08, 2025.</p>  | Motion<br>250415.02 | Complete |
| April 2025 | <b>SR2025-45</b> | <p><b>Approve Policy 109 Tax Exemption and Reduction</b></p> <p>To approve <i>Policy 109 Tax Exemption and Reduction</i>, seven-day notice given on April 08, 2025.</p>  | Motion<br>250415.03 | Complete |
| April 2025 | <b>SR2025-48</b> | <p><b>Road Naming Process for Shared Access Road</b></p> <p>To approve the road name “Voyager Lane” for the shared access road in Granville Ferry, on PID 05131842, in accordance with the recommendation of Committee of the Whole.</p>   | Motion<br>250415.04 | Complete |
| April 2025 | <b>SR2025-49</b> | <p><b>Community Grants – Bridgetown &amp; Area Historical Society – James House Museum</b></p> <p>To approve a grant to Bridgetown &amp; Area Historical Society – James House Museum in the amount of \$20,000 to do an electrical upgrade for the James House Museum to be used safely in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>  | Motion<br>250415.05 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |           |  |                     |          |
|------------|-----------|--|---------------------|----------|
| April 2025 | SR2025-49 | <b>Community Grants – Port Royal Legion Branch 21</b><br>To approve a grant to Port Royal Legion Branch 21 in the amount of \$5,000 to help support the purchase and installation of heat pumps in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.  | Motion<br>250415.06 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – Annapolis Valley Exhibition Society</b><br>To approve a grant to the Annapolis Valley Exhibition Society in the amount of \$20,000 to help support electrical upgrades and repairs in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.   | Motion<br>250415.07 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – Paradise Historical Society</b><br>To approve a grant to Paradise Historical Society in the amount of \$9,800 to help create an accessible washroom in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.  | Motion<br>250415.08 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – Maitland Bridge Community Hall</b><br>To approve a grant to Maitland Bridge Community Hall in the amount of \$18,644.68 to help install a new electrical panel and heat pumps in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.  | Motion<br>250415.09 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – South Shore Annapolis Valley Recreational Trail Association</b><br>To approve a grant to South Shore Annapolis Valley Recreational Trail Association in the amount of \$10,000 to help support trail and upgrades to improve trail users’ safety in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole. | Motion<br>250415.10 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – West Dalhousie Community Hall Association</b><br>To approve a grant to West Dalhousie Community Hall Association in the amount of \$15,257.62 to improve the heating system, emergency exit and roof in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.   | Motion<br>250415.11 | Complete |
| April 2025 | SR2025-49 | <b>Community Grants – Bear River Board of Trade</b>  | Motion<br>250415.12 | Complete |

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

|            |                  |  |                     |          |
|------------|------------------|--|---------------------|----------|
|            |                  | To approve a grant to Bear River Board of Trade in the amount of \$10,000 to improve the Bear River Waterfront Park in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.  |                     |          |
| April 2025 | <b>SR2025-49</b> | <b>Community Grants – Valley Regional Hospital Foundation</b><br>To approve a grant to Valley Regional Hospital Foundation in the amount of \$5,000 to help reduce financial barriers and burdens for financially compromised patients receiving treatment in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole. | Motion<br>250415.13 | Complete |
| April 2025 | <b>SR2025-49</b> | <b>Community Grants – Cats for Keeps Rescue Society</b><br>To approve a grant to Cats for Keeps Rescue Society in the amount of \$5,000 to help with veterinary care and medication in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.  | Motion<br>240415.14 | Complete |
| April 2025 | <b>SR2025-47</b> | <b>Approve Bylaw 6 Commercial Activity on Municipal Property (final reading)</b><br>To recommend that Municipal Council give final reading to approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> . (First Reading – March 18, 2025).   | Motion<br>240415.15 | Complete |
| April 2025 | <b>SR2025-51</b> | <b>Granville Street Roadway Upgrades</b><br>That Municipal Council authorize staff to proceed with the detailed design for Granville Street in accordance with scope outlined in Option 2.   | Motion<br>250415.16 | Complete |
| April 2025 | <b>SR2025-52</b> | <b>Request for Leave of Absence</b><br>That Council authorize a paid leave of absence for up to three months for Councillor Karie-Ann Parsons-Saltzman for personal reasons.   | Motion<br>250415.17 | Complete |
|            |                  |  |                     |          |